

IMPORTANT SENIOR INFORMATION

Calvert High School – Class of 2018

ATTENTION SENIORS AND PARENTS/GUARDIANS:

Please read this letter carefully as there are many important items of information which each of you must understand and follow to ensure a smooth transition to graduation.

DATES TO KNOW:

May 7 - 18	A.P. Exams (specific dates will be published at a later time)
May 11	Project Graduation Forms Due
May 14-18	SENIOR WEEK – Activities will be announced.
May 16 & 17	Caps and Gowns will be Delivered
May 16	Senior Elective Final Exams (PE, Business, World Languages)
May 17	Senior Science Final Exams
May 18	Senior Math and Social Studies Final Exams
May 18	Last Day for Seniors
May 19	Prom at Annemarie Garden in Solomon's 7:00 - 11:00
May 29	Senior Awards Program - 7:00 p.m. – CHS Auditorium
June 1	Graduation Rehearsal - 8:30 a.m. in the CHS Gymnasium (Attendance is mandatory if senior wishes to participate in graduation ceremony.)
June 1	Senior Picnic -1:00 pm (or immediately after rehearsal) @ CHS
June 5	Second Graduation Rehearsal if necessary – 8:30 a.m. at CHS
June 6	Commencement Exercises - Show Place Arena - 8:00 p.m. Project Graduation – Calvert High School

ACADEMIC AND BEHAVIOR EXPECTATIONS FOR THE REMAINDER OF THE YEAR:

- All students are expected to fulfill the obligations of their classes. It is critically important that students attend school every day and complete all work assigned by the classroom teacher. Parents will receive letters indicating if their child is in danger of not graduating due to grades, service learning, attendance, or HSA requirements. Students must continue to work to complete the requirements by the last day for seniors and perform well on their end of course exams to participate in graduation.
- All students are expected to follow the expectations set forth in the Code of Student Conduct throughout the year. Many times, students get excited about graduating and make poor decisions regarding what is deemed “a senior prank”. It is important for all to realize that when a student makes a decision that is in violation of the code of conduct, disparaging to students or staff, potentially harmful to students or staff, or unlawful, it could result in a 10-day suspension with a request for extension.
- When these things happen during the last week of school or at school events after the last day for seniors, it could result in the loss of participation in the graduation ceremony.

NOTIFICATION OF NON-GRADUATING SENIORS

Any senior who will not graduate due to course failures will be notified via telephone by May 25, 2018. These students will not attend the graduation rehearsal on June 1, 2018. Also, seniors who choose not to attend the graduation ceremonies may receive their diplomas from their respective counselor after June 15, 2018. Please call the guidance office to arrange to pick up your diploma.

REHEARSAL FOR GRADUATION:

Rehearsal is in the CHS Gymnasium on June 1, at 8:30 a.m. Seniors should **bring graduation caps** with them to rehearsal. SENIORS WHO ARRIVE LATE TO REHEARSAL WILL BE MOVED TO THE BACK OF THE LINE. TICKETS ARE REQUIRED FOR ENTRY TO THE GRADUATION CEREMONY. **EACH SENIOR WILL RECEIVE 11 TICKETS TO DISTRIBUTE TO FAMILY AND FRIENDS.** TICKETS WILL BE DISTRIBUTED AT GRADUATION REHEARSAL ON June 1, 2018, provided all financial obligations are settled.

FINANCIAL OBLIGATIONS:

Must be cleared by May 18, 2018. Graduation tickets and diplomas will not be distributed to those with financial obligations.

GRADUATION CEREMONIES INFORMATION:

DATE: Wednesday, June 6 TIME: 8:00 P.M. – Processional

LOCATION: Show Place Arena, Upper Marlboro, MD

ARRIVAL OF GRADUATES:

On June 6, all seniors should arrive at the Show Place Arena by 7:00 p.m. The senior class sponsor will meet them at the ramp entrance of the Arena. Only graduating seniors should report to this area—not family and friends. **Note:** Please leave all personal belongings in the car. This includes phones, purses, keys, and make-up bags.

CALVERT COUNTY PUBLIC SCHOOLS GRADUATION PROCEDURES:

Any student eligible for graduation from a county high school who chooses to participate in graduation exercises must conform to the rules and regulations established for these exercises. They include:

- Each student must be responsible for obtaining and wearing the proper attire in the manner prescribed. Caps and gowns must be ordered from Herff Jones @ www.highschool.herffjones.com. The cost is \$53.00. See Mrs. Redden in the main office if you have any questions regarding the cap and gown.
- To participate, each student must have met all school obligations.
- No student under suspension or expulsion at the time of graduation exercises shall be allowed to participate.
- Students must conduct themselves in a dignified manner appropriate for these exercises.
- Students may be removed from participation in the exercises if they engage in any behavior that is disrupting to the event or which causes unnecessary distraction to other students, parents or patrons.
- The student must participate in all scheduled practices unless pre-approved by the principal or his designee.
- Students must participate in the entire graduation exercise. Early departures will not be allowed without permission from the school principal.

SPECIAL GUEST ARRANGEMENTS:

Please let Mr. Lucas or Mrs. Redden know of any special seating requirements you may need for handicapped guests. This information is needed as soon as possible, but no later than May 4, 2018

INTERPRETERS:

Sign language or other interpreters must be arranged as soon as possible. This information is needed by April 6, 2018.

ATTIRE FOR GRADUATES:

Each student is responsible for obtaining and wearing dress clothes appropriate for a graduation ceremony in the manner prescribed.

**Dark Blue or Black Pants/Skirt, White Dress Shirt, Tie
Black or Brown Dress Shoes**

If choosing to wear a dress, solid color dress

Dark/Neutral/White Dress Shoes

Students must wear the designated cap and gown without personal ornamentation.

STUDENT BEHAVIOR AT GRADUATION:

Students must follow all Board of Education and School Rules and must conduct themselves in a dignified manner appropriate to this activity. Misbehavior will result in being removed from line and missing the graduation ceremony. If a student is removed from line, he/she must meet with the principal before receiving his/her diploma.

MEETING LOCATION FOR GRADUATES AND FAMILIES:

We ask that all parents and friends of graduates wait outside the Show Place Arena in the field and parking areas by the horse track. Graduates will pick up their diplomas as they exit the ceremony and join their families and friends outside. Thanks in advance for your cooperation with this procedure.

DIPLOMA INFORMATION:

Seniors will receive a diploma cover during the commencement exercise. Official diplomas will be issued after the graduation program is completed. Tables will be set up for distribution and students who have met all requirements will receive a diploma at that time. Any student not in compliance with graduation procedures must meet with Mr. Lucas before he/she will receive his/her diploma.

GRADUATES WITH DISTINCTION:

- Graduates with Distinction will be noted in the graduation program and will wear a designated enhancement to the traditional cap and gown.
- Students with a weighted GPA of 95 and above will be recognized as a Graduate with Distinction.
- The five students with the highest GPA will be introduced during the graduation ceremony.

We will have two student speakers at graduation to include the class president and a speaker chosen by the Graduates with Distinction. All speeches must be reviewed by the principal prior to graduation. All Graduates with Distinction who express interest in speaking will be included on a ballot, which will then be voted upon by the Graduates with Distinction. The senior sponsors and Mr. Watson will count the ballots. The person selected to speak will be notified immediately.

DVDS OF GRADUATION:

A DVD of the graduation ceremony will be available for purchase at a kiosk at the Show Place Arena.

FINAL TRANSCRIPT REQUESTS:

Please complete the final transcript form and return to the guidance department by May 18, 2018.

The CHS PROM:

will be held on MAY 19, 2018 - 7:00 - 11:00

Annemarie Garden in Solomon's

EXPECTATIONS:

- This activity is one of the highlights of the school year; consequently, we do not want to have any incidents occur which might detract from the students' enjoyment. All students attending the Prom are under the jurisdiction of school and county rules.
- Once you and your guest arrive, you are to remain inside the facility until you are ready to depart. No one will be allowed to re-enter after leaving.
- Only the purchaser of tickets may use those tickets. Identification will be required before entering the Prom. All guests must have a Guest Request Form on file. We have attached a guest form for each senior's convenience.
- Pictures will be taken throughout the evening.